

Can I Use This?

Questions to Ask Before Using Copyrighted Material in the Digital Classroom

1) Can I **link to this instead** of copying it?

- When possible, link to existing copies through NMC library or on the wider web, but be wary of sites hosting pirated materials



2) Is this a **'transformative use'** (is my purpose significantly different than the creator's purpose)?

- Not necessarily a deal-breaker; some non-transformative uses are still fair uses, but transformative use strengthens your case



3) Am I using the **least portion possible** to serve my educational purpose?



4) Am I **limiting access** appropriately?

- Restricting access to enrolled users; limiting the time it's accessible; preventing further media copies/downloads



5) Is there an **existing market or way to pay**?

- Is your use preventing or substituting for sales?



6) Is **contract law** involved here?

- Does my use conflict with a user agreement or 'terms of use' I agreed to? (e.g. ebook license, personal video streaming subscription)



Still on the fence? Contact an NMC Librarian!